



RECTORY FARM PRIMARY SCHOOL

Olden Road | Rectory Farm
Northampton NN3 5DD

Tel: 01604 411820
Email: admin@rfps.org.uk

Headteacher: Mrs S. Heslop

3rd February 2020

Dear Parents and Carers,

Nominations for Parent Governors

There is a vacancy for Parent Governors to serve on the school's Governing Body. We are very keen to encourage parents and carers of registered pupils to nominate themselves or others to become part of our Governing Body.

Parent Governors are elected by other parents and are vital to our Governing Body. They share equal responsibility with other Governors for the task of carrying out the Governing Body's wide range of responsibilities, for both the conduct of the school and for promoting high standards. The Governing Body carries out its role by helping to set the vision for the school and then ensuring that the school works efficiently and effectively towards achieving this vision by building a thorough knowledge of the school and local community, supporting and constructively challenging the school, and ensuring accountability and compliance.

Whilst experience of matters relating to education is useful, you do not have to be an expert on education to be a school Governor. However, you will be required to demonstrate skills and experience that will enhance governance of the school, a commitment to undertake training and a willingness to engage in the life of the school.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need an ability to be able to build relationships with a range of people, to work as part of a team, to be able to question, and to make connections between different types of information. If you join our Governing Body, you will serve for a four-year term and you can continue to the end of the four years even if your child leaves the school in the meantime. Being a Governor does take time. You will need to set aside time to be able to be an effective Governor: time to prepare for meetings, visit the school and undertake training.

You will be expected to:

- attend six meetings of the full governing body in a year
- visit the school formally for monitoring purposes at least twice a year
- commit to attend training courses, perform additional research as required and take part in monitoring at least one area within the school

In return, our governing body commits to:

- provide you with a structured induction
- provide access to quality training
- provide you with an experienced governor as mentor

Cont'd...

If you would like to find out more about being a Governor at our school, please email your contact details to Joanne Hornett at admin@rfps.org.uk and they will be passed on to Jill Ramshaw, Chair of Governors, who is more than happy to have a conversation and answer any questions you may have.

If you are interested in standing for election as a parent governor, Application/Nomination forms are available from the school office. If you wish to nominate another parent please obtain their permission first.

Application forms should be returned by Friday 14th February 2020

If there are more nominations than vacancies, there will be an election by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

I look forward to hearing from you.

Yours sincerely

Mrs Sarah Heslop
Head teacher